DATE: December 17, 2003

MEMO TO: ALL STATE AGENCY DIRECTORS, EMPLOYEE

ORGANIZATIONS, AND MEMBERS OF THE

GOVERNOR'S CABINET

SUBJECT: Interim Executive Officer

Laura M. Aguilera, by action of the five-member State Personnel Board on December 16, 2003, has been appointed Interim Executive Officer for the State Personnel Board. Ms. Aguilera will serve in this capacity until a permanent Executive Officer is appointed.

William Elkins, President State Personnel Board